

## **Carpenter Elementary PTC**

### **October 2017 General Meeting Minutes**

**Date, Time, and Location:** Tuesday October 10, 2017, at 7:00 p.m. in the Media Center

**Meeting Called to Order by:** Jaimie Isom, President at 7:03 p.m.

**Attendance:** Sign-In sheet unavailable at the time of typing up meeting minutes. Jaimie Isom, Allycia Natavio, Teresa Meller, Heidi Anderson, Julee Lo, Cindy Grant were present. **Total Attendance: 21 Members**

**\*\*UPATED Attendance List (12/12/2017)\*\*** Tricia Slone, Crystal Smith, Jackie Elter, Melanie Connolly, Brittany Snyder, Lee & Mary Clark, Andrea Choate, Jenn West, Birgit McQuiston, Jessie McGeogh, Katie Weingartz, Laura Kirklin, Kimberly Sybesma, Candice Heras, Dana Drake

**Minutes:** Previous meeting minutes from September 2017 were approved by Melanie Connolly and Andrea Choate

**Principal's Message:** Mr. Weldon was unable to attend this meeting due to a previous obligation, so a message from him was read by Teresa Meller, Treasurer

- **Picture Retake Date** for students of the entire school to wear their Positivity Project shirts outside is TBD

**Teacher's Message:** Julee Lo & Cindy Grant

- Mrs. Lo reported back from staff members about the outcome of the Carpenter Dash-everything said was positive! One suggestion made was moving the snack table to a different location next year.

**Treasurer's Report:** Teresa Meller, Treasurer

- Budget presented tonight doesn't include the Carpenter Dash funds-they are still being totaled
- Welcome Picnic was over budget for the 2017 school year. PTC will talk about ways to stay within the budget for the upcoming school year regarding this event
- Positivity Project t-shirts were under budget so that kind of made up for the overage in the Welcome Picnic
- Amended 2017-18 will be discussed later in the meeting **\*\*copier was warming up so copies weren't available to hand out during her report\*\***

### **Committee Updates**

**Family Activities:** Jenn West

- Trunk or Treat is October 25, 2017 at 6:30 p.m.
- 12 trunks have RSVP'ed so far-NEED 13 more trunks for event to happen!
- If there is rain the event will be moved indoors-there will not be a rain date
- Event will be advertised more in the upcoming weeks-best trunk contest, etc.
- **No candy needs to be purchased for this event by the trunk decorators.** Students that RSVP to trick or treat will bring in a bag of candy for donation.
- This is a preregistration event-you **MUST** RSVP to attend!

**Staff Appreciation:** Laura Kirkland & Sarah Baldarotta (Laura spoke)

- September-apple, cider and doughnuts were provided for the staff
- Teacher forms listing their favorites things continue to be submitted
- October-lunch will be provided for staff on Halloween
- November-conferences will be taken care of. No parent donations will be needed, looking to get donations from Panera Bread

**Spirit Sticks:** Megan Taylor & Jessie McGeogh

- Upcoming sale is Friday October 20<sup>th</sup>—sticks are \$1.00 each
- Communication regarding the sale will be sent home to parents
- Will set up on the stage in the cafeteria during lunch and they will have change for students if needed
- Checks are OK to purchase sticks, please make out to Carpenter PTC

**School Assemblies:** Ann Blizzard (not present)

- David Blair, Paralympian from Rio 2016 is coming to Carpenter on October 12, 2017 to speak
- Veteran's Day Assembly is being chaired by Crystal Smith
  - 9:00 AM on Friday November 10, 2017, 30-45 minute assembly
  - Reaching out to: Color Guard & VFW, high school JROTC?
  - Possibility: have a few 4<sup>th</sup> or 5<sup>th</sup> graders volunteer to read a poem or reading about being Proud to be an American
  - Costco is donating a cake: a small reception will follow the assembly for Veteran's and their family members
  - Slide show of Veteran's needs to be prepared: Heidi Anderson volunteered to put it together

**Silent Auction:** Crystal Smith

- Still looking and reaching out to the community for donations
- Looking into combining the Silent Auction & Restaurant Night (Culver's)-looking at November 28<sup>th</sup> or December 7<sup>th</sup> for possible dates, need to confirm with Culver's
  - 4<sup>th</sup> and 5<sup>th</sup> graders will be needed to serve food

**Spirit Wear:** Katie Weingartz

- Currently looking at two different companies to provide services
- Sent a logo that is a bit more "updated" for printing purposes to Mr. Weldon and is waiting for approval
- Looking into the Sprit Wear being profitable for us-one company gives back 10% commission
- Will get back with the Board to finalize details and company being used

\*\*A suggestion was made to look into offering the Positivity Project shirt so others can buy it\*\*

**Community Rewards:** Jennifer O'Roake (not present) Jaimie Isom, President spoke on her behalf

- Reminded everyone about the different fundraising opportunities available: Hollywood, Kroger Rewards, Shoparoo, Amazon Smile

## **Old Business**

### **Curriculum Night**

- Seemed to have low attendance this year

### **Welcome Back Picnic**

- Kona Ice-donated \$105.00 to Carpenter in proceeds from the night
- Jenn West did an AWSOME job chairing the event!

### **Carpenter Directory**

- Andrea is still working on the directory-collecting forms and business advertisements
- Board voted on cover contest winners on October 9th
- Still waiting for some checks to be turned in for business advertisements

## **New Business**

### **Upcoming PTC Meetings—CHILDCARE is provided!**

- **November 7<sup>th</sup> at 4:00 PM**
- **December 5<sup>th</sup> at 7:00 PM**
- **January 9<sup>th</sup> at 4:00 PM**
- **February 6<sup>th</sup> at 7:00 PM**

### **Holiday Shop**

- Board made the suggestion of not having the Holiday Shop for the 2017 school year due to a busy calendar with the Silent Auction/Restaurant Night being so close together-fearful of asking parents for “too much” so close together in the calendar year
- Possibility to have Five Below fundraiser in lieu of Holiday Shop (10% of profits with a flier go back to the school)
- Jessie McGeogh spoke as to why she would still like to have the Holiday Shop
- Board held a vote-majority voted in favor of keeping the shop-date of event is TBD, need to check school availability with Mr. Weldon

### **Box Tops**

- Still looking for a chair, first submission is due November 1<sup>st</sup>
- Dana Drake offered to be the chair for 2017-2018 school year, binder and all Box Tops information was passed onto her

### **Science Night**

- Jenn (Family Activities Chair) contacted Cranbrook and was told that only 300 are allowed to attend-they don't have enough supplies for more than 300

- cost of the event is around \$500? Still checking into the cost of this event from previous school years and how it was paid for (Teresa Meller, Treasurer)

**School Board Representative:** Brigit McQuiston

- Reminder about Board Office Coffee Hour on Thursday 7:00-8:00, Pine Tree will be discussed
- Board Mail Bag-a great tool to use online, provides answers to commonly asked questions. This resource is available on the LOCS website under the Board section

**Meeting Adjourned:** 8:09 p.m.

**Minutes Compiled By:** Heidi Anderson, Recording Secretary